

# Public Document Pack

**Revised Cover Report for 23<sup>rd</sup> June 2009 South (Inner) Area Committee**

Pages 1 – 4: Agenda Item 15 – Area Committee Roles for 2009/10

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**Report of The Director of Environment and Neighbourhoods**

**South (Inner) Area Committee**

**Date: Tuesday 23<sup>rd</sup> June 2009**

**Subject: Area Committee Roles for 2009/10**

<p><b>Electoral Wards Affected:</b> Beeston &amp; Holbeck City &amp; Hunslet Middleton Park</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

This report presents the Area Committee with details of their area function schedules and roles for 2009/10, which were agreed by the Executive Board on 17<sup>th</sup> June 2009 and include details of further enhanced roles of Area Committee responsibilities from this year onwards.

**1.0 Purpose Of This Report**

1.1 To report to the Area Committee their Area Function schedules and roles for 2009/10 as agreed by the Executive Board on 17<sup>th</sup> June 2009.

**2.0 Background Information**

2.1 Each year the Executive Board agrees the functions delegated to the Area Committees. The Area Functions Schedule section in the Council's Constitution (Part 3, section 3C) is then amended accordingly and this information is presented to each of the 10 Committees.

2.2 This report does not propose any changes to the Terms of Reference for Area Committees or to their relationship to the Executive Board and its Members for 2009/10.

- 2.3 In 2008/09 Area Committees and service managers across the Council, embarked on an ambitious programme of local service delegations. The implementation of these, has been taking place throughout the year, and will continue to the end of 2009/10.
- 2.4 This report therefore does not propose any alterations to the number or scope of Area Functions delegated to Area Committees in 2008/09. A full schedule of the delegated functions and other roles for Area Committees for 2009/10 is attached in appendix 1 and appendix 2 of this report. There are no significant changes proposed, which would require amendments to the constitution.
- 2.5 Throughout 2009/10 work will continue to further develop the roles for Area Committees in relation to a number of services where they will have increased influencing, developmental and consultative responsibilities. This includes the enhanced role of Area Committees in relation to Ground maintenance and Area Based Regeneration Schemes and Town and District Centre Projects, which are included at appendix 2 of this report.

### **3.0 Main Issues**

- 3.1 The Area Committee Roles for 2009/10 (Area Functions) were agreed by the Executive Board on 17<sup>th</sup> June 2009.
- 3.2 Area Committees have been receiving regular reports on the progress of devolved responsibilities in relation to the agreed delegated functions and other roles for 2008/09 over the past 12 months.
- 3.2 There are two newly defined responsibilities for the Area Committees in 2009/10 for Grounds Maintenance and Project and Programmes, these are included in appendix 2 of this report.
- 3.3 A full updated copy of the delegated functions are attached for 2009/10 at appendix 1 and with other roles for 2009/10 attached at appendix 2.

### **4.0 Implications For Council Policy and Governance**

- 4.1 The work described in this report and the recommendation fits with existing Council policy and governance arrangements

### **5.0 Legal and Resource Implications**

- 5.1 There are no new resource or legal implications arising from the proposed extended roles of the Area Committees.

### **6.0 Conclusions**

- 6.1 Each year the Executive Board is required to agree the functions delegated to the Area Committees. The Area Functions Schedule section in the Council's Constitution (Part 3, section 3C) is then amended accordingly and this information is presented to each of the 10 Committees.

- 6.2 There are no proposed changes to the existing Area Functions which would require a change to the Terms of Reference for Area Committees or to their relationship to the Executive Board and its Members for 2009/10.
- 6.3 There are two newly defined responsibilities for the Area Committees in 2009/10 for Grounds Maintenance and Project and Programmes.

**7.0 Recommendations**

- 7.1 The South (Inner) Area Committee is asked to note:
- 7.2 The agreed the Area Functions and Other Roles for 2009/10 as detailed in appendix 1 and 2 of this report.

**List of Background Documents**

Area Committees Terms of Reference  
Council Constitution

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